

OFF CAMPUS PERFORMANCES & TRAVEL

When the choir travels as a group, the following guidelines must be observed:

- **Conduct** - School-sponsored trips are an extension of the school day, and all KISD and OTHS regulations are in effect for the duration of the trip. This includes the use of alcohol, drugs, etc.
- **Uniform**- Tompkins choir members will remain in uniform **at all times** unless indicated by one of the directors. The way we present ourselves is extremely important and is a reflection of our program and our school. Maintaining uniformity and pride in our appearance is one way we can project a good image of the Tompkins choir program. For ladies, this includes the formal hairstyle that may be required for an event.
- **Bus Procedures** - All choir members will travel to and from each event by bus. If another arrangement is necessary, this must be discussed with the director in advance, but choir students will not be released to anyone other than their parents without principal approval. The following procedures are in effect:
 - Stay seated when the bus is in motion. Nothing is to be thrown from the bus windows. Refrain from loud talking/singing, etc.
 - The Director or Chaperone will check roll each time the bus is boarded. When roll is being called, everyone is to be seated and silent.
 - No glass containers are allowed. Trash is to be placed in the bags provided. Each choir member is responsible for keeping the bus clean.
 - All members are responsible for taking their own equipment to the designated loading area or on the bus with them.
 - Katy ISD, the Tompkins choir director, or the Tompkins Choir Booster Club cannot and will not be held responsible for lost or stolen items left on a bus.
- **Travel Reminders:**
 - Be on time for all trips or be left behind.
 - Use proper etiquette.
 - All students making the trip on the bus will return on the bus unless a parent is present and there is a good reason to return with the student's own parent. **This MUST be cleared in writing with the proper documentation and approved by the director prior to the trip.**
 - Students are NEVER to get into any vehicle other than KISD designated transportation or in a vehicle driven by his/her own parent.
 - Students must remain in groups no smaller than 3 when on trips.
 - Students are not to leave an assigned area.
 - Students will obey the director's/ chaperone's instructions